



International Caterers Association

International Caterers Association - 3601 East Joppa Road
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Peer to Peer Learning – ICA Roundtable

Reimbursements for mileage.

Roxann Barone Torelli - June 15, 2015

Q: When an employee drives their own car after check in to an event. How do you pay them for this? Mileage, flat rate, does it go in there paycheck and gets taxed or is it a separate expense check that is not taxed?

A: Jon Brown- We pay mileage and it goes as an expense reimbursement on their paycheck. So there are no taxes taken out.

Cory Gosik- We also pay per mile and goes under employee reimbursement. No taxes taken out.

Julia Kendrick Conway- Mileage at the IRS rate. Expense reimbursement, non tax.

Erin Loney- Same

Roxann Barone Torelli- What rate do you pay?

Julia Kendrick Conway- Currently IRS rate is .575/mile.

Stephen Zilli- same as Jon Brown but .35 per mile

Stephen Zilli- make sure they have a valid drivers license