



Date of call: _____ CE#: _____ ES: _____

Follow up date: _____ #2: _____ #3: _____

Event Type: _____ Event Location: _____

Event Date: _____ Time: _____ Count: _____

Reception Location: _____ Reception time: _____

JDK group services interested in:

JDK Catering: _____ Imagine: _____ Rentals: _____ Florals: _____ Other: _____

Referred by: _____

CATERING:

Type of Menu: _____ Budget for food & labor: _____

Menu Ideas: _____

Rentals Needed: buffet tables seating tables/chairs linens florals

Beverages/Bar: _____ Coffee: _____

Other event notes: _____

Contact information:

Company: _____ Name: _____

Address: _____

Email: _____ Phone: _____

_____ Fax: _____

Other notes:
